





Catalogue 2021



CB Resources

Contact Us:

 +61 8 92494008

 sales@claydonbrothers.com.au

 1 Whipple Street, Balcatta WA 6112

Document Control

Version	Date	Author	Rationale
1.0	20/5/2021	Claydon Brothers Resources	Original

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Claydon Brothers Pty Ltd

Email: sales@claydonbrothers.com.au

www.claydonbrothers.com.au

Telephone: +61 892494008

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Introduction

This Catalogue of Resources provides a list of available resources for qualifications and units of competency that we have to offer to you.

Our pricing structure is simple:

1. Print Based materials - \$499.00 per unit of competency or for a complete qualification refer to price list below.
2. E-Learning using Articulate that can be integrated into Moodle - \$599 per unit of competency
3. Using our LMS to host the materials for your students - \$49 per month payable in advance for unlimited students
4. Customised materials for your own context, your own work situation that are only used by your organisation - \$2500 per unit of competency.

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Our learning materials can be used as much as you need for your students and trainers/Assessors and there are no limitations and no additional charges. Training and assessment materials can be customised and contextualised however if this is done there is no guarantee that materials will pass RTO audits.

About Claydon Brothers Resources

At Claydon Brothers Resources, we use a team of people to develop resources for you to use ensuring continuity, support, flexibility and meeting deadlines whilst providing you with compliant resources included in the price.

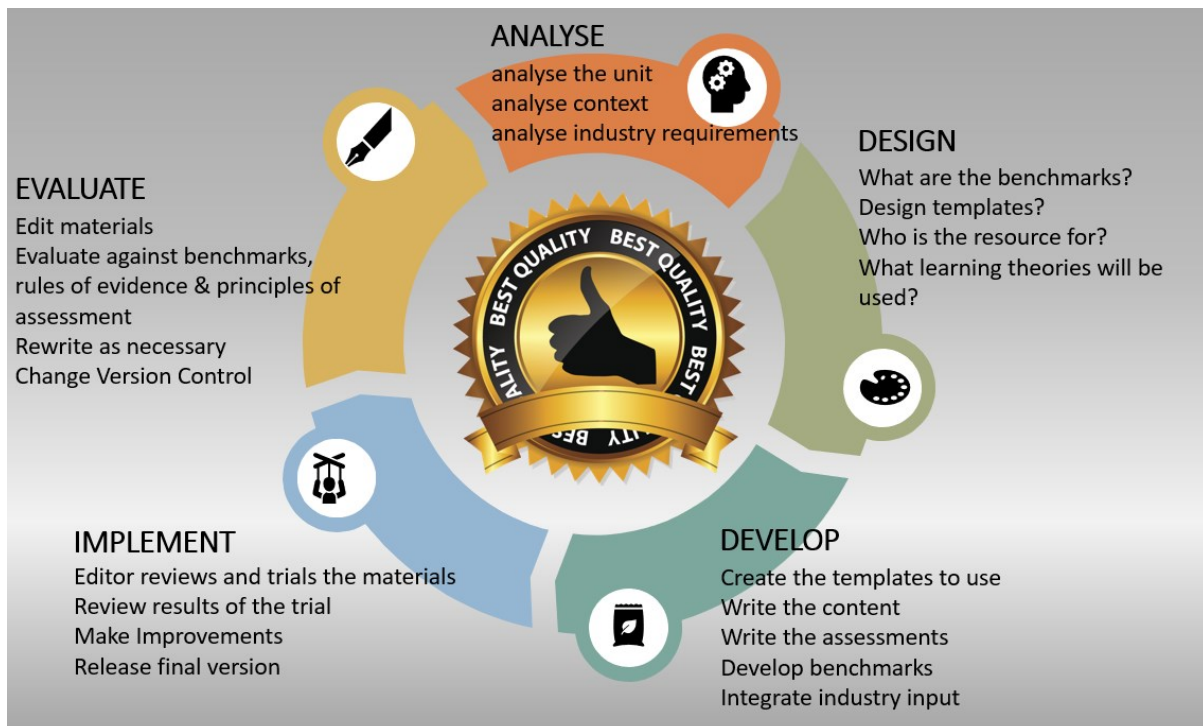
You can see from the qualifications listed in this catalogue that we are a one stop shop for all RTO's, Universities and Schools in Australia who require courseware off the shelf or wish to have customised courseware.

Additions to our list of resources are directed by the needs of our clients. We also offer professional development and currency workshops for all trainers so please look at our website for the latest offerings.

I encourage you to take full advantage of our Specials coming up throughout the year.

We have professional instructional designers, graphic artists, E-Learning Development Officers and industry qualified authors who assist us in our development of the resources.

Our quality assurance program is shown below for you as an image of the process we follow for the development of our materials.



Please note we are working through our list of Resources to ensure they are 100% up to date. If an item requested is not up to date at time of purchase we will supply the old document immediately and offer a free upgrade once complete. Upgrades typically take 2-3 weeks to finalise. Presently we are working through Business, Engineering, Multimedia and Agriculture.

Available Units

Unit Code and name	Print Based Cost	E-Learning Cost
AURAF003 - Communicate effectively in an automotive workplace	\$499	\$599
BSBADM307 - Organise schedules	\$499	\$599
BSBCMM101 - Apply basic communication skills	\$499	\$599
BSBCMM201 - Communicate in the workplace	\$499	\$599
BSBCRT101 - Apply critical thinking techniques	\$499	\$599
BSBCRT301 - Develop and extend critical and creative thinking skills	\$499	\$599
BSBDES201 - Follow a design process	\$499	\$599
BSBDES202 - Evaluate the nature of design in a specific industry context	\$499	\$599
BSBDES301 - Explore the use of colour	\$499	\$599
BSBDES302 - Explore and apply the creative design process to 2D forms	\$499	\$599
BSBDES303 - Explore and apply the creative design process to 3D forms	\$499	\$599
BSBDES304 - Source and apply design industry knowledge	\$499	\$599
BSBDIV301 - Work effectively with diversity	\$499	\$599
BSBIND201 - Work effectively in a business environment	\$499	\$599
BSBITU101 - Operate a personal computer	\$499	\$599
BSBITU111 - Operate a personal digital device	\$499	\$599
BSBITU211 - Produce digital text documents	\$499	\$599
BSBITU212 - Create and use spreadsheets	\$499	\$599
BSBITU213 - Use digital technologies to communicate remotely	\$499	\$599
BSBITU306 - Design and produce business documents	\$499	\$599
BSBITU307 - Develop keyboarding speed and accuracy	\$499	\$599
BSBITU309 - Produce desktop published documents	\$499	\$599
BSBITU311 - Use simple relational databases	\$499	\$599
BSBITU312 - Create electronic presentations	\$499	\$599
BSBITU313 - Design and produce digital text documents	\$499	\$599
BSBITU314 - Design and produce spreadsheets	\$499	\$599
BSBITU315 - Purchase goods and services online	\$499	\$599
BSBSUS201 - Participate in environmentally sustainable work practices	\$499	\$599
BSBWHS201 - Contribute to health and safety of self and others	\$499	\$599
BSBWHS307 - Apply knowledge of WHS laws in the workplace	\$499	\$599
BSBWHS308 - Participate in WHS hazard identification, risk assessment and risk control processes	\$499	\$599
BSBWOR202 - Organise and complete daily work activities	\$499	\$599
BSBWOR203 - Work effectively with others	\$499	\$599
BSBWOR204 - Use business technology	\$499	\$599
BSBWOR301 - Organise personal work priorities and development	\$499	\$599
BSBWRT301 - Write simple documents	\$499	\$599
CPCCCM1012 - Work effectively and sustainably in the construction industry	\$499	\$599
CPCCCM1013 - Plan and organise work	\$499	\$599
CPCCCM1014 - Conduct workplace communication	\$499	\$599
CPCCCM1015 - Carry out measurements and calculations	\$499	\$599

Unit Code and name	Print Based Cost	E-Learning Cost
CPCCCM2001 - Read and interpret plans and specifications	\$499	\$599
CPCCCM2004A - Handle construction materials	\$499	\$599
CPCCCM2005B - Use construction tools and equipment	\$499	\$599
CPCCCM2006 - Apply basic levelling procedures	\$499	\$599
CPCCVE1011A - Undertake a basic construction project	\$499	\$599
CPCCWHS1001 - Prepare to work safely in the construction industry	\$499	\$599
CPCCWHS2001 - Apply WHS requirements, policies and procedures in the construction industry	\$499	\$599
CUAACD101 - Use basic drawing techniques	\$499	\$599
CUAACD301 - Produce drawings to communicate ideas	\$499	\$599
CUAACD302 - Produce computer-aided drawings	\$499	\$599
CUAACD303 - Produce technical drawings	\$499	\$599
CUAACD304 - Make scale models	\$499	\$599
CUAANM301 - Create 2D digital animations	\$499	\$599
CUACER201 - Develop ceramic skills	\$499	\$599
CUADIG301 - Prepare video assets	\$499	\$599
CUADIG302 - Author interactive sequences	\$499	\$599
CUADIG303 - Produce and prepare photo images	\$499	\$599
CUADIG304 - Create visual design components	\$499	\$599
CUADIG305 - Produce digital images	\$499	\$599
CUADRA201 - Develop drawing skills	\$499	\$599
CUADRA301 - Produce drawings	\$499	\$599
CUAIND311 - Work effectively in the creative arts industry	\$499	\$599
CUALGT301 - Operate basic lighting	\$499	\$599
CUAPAI201 - Develop painting skills	\$499	\$599
CUAPAI301 - Produce paintings	\$499	\$599
CUAPHI302 - Capture photographic images	\$499	\$599
CUAPOS201 - Perform basic vision and sound editing	\$499	\$599
CUAPPR201 - Make simple creative work	\$499	\$599
CUAPPR203 - Store finished creative work	\$499	\$599
CUAPPR301 - Produce creative work	\$499	\$599
CUAPPR302 - Document the creative work progress	\$499	\$599
CUAPPR304 - Participate in collaborative creative projects	\$499	\$599
CUAPRI201 - Develop printmaking skills	\$499	\$599
CUARES202 - Source and use information relevant to own arts practice	\$499	\$599
CUARES301 - Apply knowledge of history and theory to own arts practice	\$499	\$599
CUASCU201 - Develop sculptural skills	\$499	\$599
CUAWOO201 - Develop woodworking skills	\$499	\$599
FNSACC304 - Conduct business activities using a computerised accounting system	\$499	\$599
FNSACC311 - Process financial transactions and extract interim reports	\$499	\$599
FNSACC312 - Administer subsidiary accounts and ledgers	\$499	\$599
FNSACC313 - Perform financial calculations	\$499	\$599
FNSFLT301 - Be MoneySmart	\$499	\$599

Unit Code and name	Print Based Cost	E-Learning Cost
FNSINC301 - Work effectively in the financial services industry	\$499	\$599
FNSORG301 - Administer fixed asset register	\$499	\$599
FSKDIG01 - Use digital technology for basic workplace tasks	\$499	\$599
FSKDIG02 - Use digital technology for simple workplace tasks	\$499	\$599
FSKDIG03 - Use digital technology for routine workplace tasks	\$499	\$599
FSKLRG04 - Use basic strategies for work-related learning	\$499	\$599
FSKLRG08 - Use simple strategies for work-related learning	\$499	\$599
FSKLRG09 - Use strategies to respond to routine workplace problems	\$499	\$599
FSKLRG11 - Use routine strategies for work-related learning	\$499	\$599
FSKNUM03 - Use whole numbers and money up to one thousand for work	\$499	\$599
FSKNUM04 - Locate, compare and use highly familiar measurements for work	\$499	\$599
FSKNUM08 - Identify and use whole numbers and simple fractions, decimals and percentages for work	\$499	\$599
FSKNUM09 - Identify, measure and estimate familiar quantities for work	\$499	\$599
FSKNUM14 - Calculate with whole numbers and familiar fractions, decimals and percentages for work	\$499	\$599
FSKNUM15 - Estimate, measure and calculate with routine metric measurements for work	\$499	\$599
FSKOCM02 - Engage in basic spoken exchanges at work	\$499	\$599
FSKOCM03 - Participate in simple spoken interactions at work	\$499	\$599
FSKOCM07 - Interact effectively with others at work	\$499	\$599
FSKRDG04 - Read and respond to basic workplace information	\$499	\$599
FSKRDG07 - Read and respond to simple workplace information	\$499	\$599
FSKRDG10 - Read and respond to routine workplace information	\$499	\$599
FSKWGT03 - Write basic workplace information	\$499	\$599
FSKWGT06 - Write simple workplace information	\$499	\$599
FSKWGT09 - Write routine workplace texts	\$499	\$599
HLTAID003 - Provide first aid (Release 6)	\$499	\$599
HLTWHS001 - Participate in workplace health and safety (Release 3)	\$499	\$599
ICPDMT321 - Capture a digital image	\$499	\$599
ICTICT201 - Use computer operating systems and hardware	\$499	\$599
ICTICT202 - Work and communicate effectively in an ICT environment	\$499	\$599
ICTICT203 - Operate application software packages	\$499	\$599
ICTICT204 - Operate a digital media technology package	\$499	\$599
ICTICT205 - Design basic organisational documents using computing packages	\$499	\$599
ICTICT206 - Install software applications	\$499	\$599
ICTICT207 - Integrate commercial computing packages	\$499	\$599
ICTICT210 - Operate database applications	\$499	\$599
ICTSAS202 - Apply problem-solving techniques to routine ICT malfunctions	\$499	\$599
ICTSAS203 - Connect hardware peripherals	\$499	\$599
ICTSAS206 - Detect and protect from spam and destructive software	\$499	\$599
ICTWEB201 - Use social media tools for collaboration and engagement	\$499	\$599
MEM03003 - Perform sheet and plate assembly	\$499	\$599

Unit Code and name	Print Based Cost	E-Learning Cost
MEM05004 - Perform routine oxy fuel gas welding	\$499	\$599
MEM05012 - Perform routine manual metal arc welding	\$499	\$599
MEM07032 - Use workshop machines for basic operations	\$499	\$599
MEM12023A - Perform engineering measurements	\$499	\$599
MEM13015 - Work safely and effectively in manufacturing and engineering	\$499	\$599
MEM16006 - Organise and communicate information	\$499	\$599
MEM18001 - Use hand tools	\$499	\$599
MEM18001C - Use hand tools	\$499	\$599
MEM18002 - Use power tools/handheld operations	\$499	\$599
MEM18002B - Use power tools/handheld operations	\$499	\$599
MEM30031A - Operate computer-aided design (CAD) system to produce basic drawing elements	\$499	\$599
MEM30033A - Use computer-aided design (CAD) to create and display 3-D models	\$499	\$599
MEMPE001A - Use engineering workshop machines	\$499	\$599
MEMPE002A - Use electric welding machines	\$499	\$599
MEMPE003A - Use oxy-acetylene and soldering equipment	\$499	\$599
MEMPE004A - Use fabrication equipment	\$499	\$599
MEMPE005A - Develop a career plan for the engineering and manufacturing industry	\$499	\$599
MEMPE006A - Undertake a basic engineering project	\$499	\$599
MSFFM1001 - Construct a basic timber furnishing product	\$499	\$599
MSFFM2001 - Use furniture making sector hand and power tools	\$499	\$599
MSFFM2002 - Assemble furnishing components	\$499	\$599
MSFFM2003 - Select and apply hardware	\$499	\$599
MSFFM3002 - Construct furniture using leg and rail method	\$499	\$599
MSFFP2001 - Undertake a basic furniture making project	\$499	\$599
MSFFP2002 - Develop a career plan for the furnishing industry	\$499	\$599
MSFFP2003 - Prepare surfaces	\$499	\$599
MSFFP2005 - Join furnishing materials	\$499	\$599
MSFFP2006 - Make simple timber joints	\$499	\$599
MSFGN2001 - Make measurements and calculations	\$499	\$599
MSMENV272 - Participate in environmentally sustainable work practices	\$499	\$599
MSMPCI103 - Demonstrate care and apply safe practices at work	\$499	\$599
MSMSUP106 - Work in a team	\$499	\$599
SITHCCC001 - Use food preparation equipment	\$499	\$599
SITHCCC002 - Prepare and present simple dishes	\$499	\$599
SITHCCC003 - Prepare and present sandwiches	\$499	\$599
SITHCCC005 - Prepare dishes using basic methods of cookery	\$499	\$599
SITHCCC006 - Prepare appetisers and salads	\$499	\$599
SITHCCC008 - Prepare vegetable, fruit, eggs and farinaceous dishes	\$499	\$599
SITHCCC011 - Use cookery skills effectively	\$499	\$599
SITHFAB002 - Provide responsible service of alcohol	\$499	\$599
SITHFAB004 - Prepare and serve non-alcoholic beverages	\$499	\$599
SITHFAB005 - Prepare and serve espresso coffee	\$499	\$599

Unit Code and name	Print Based Cost	E-Learning Cost
SITHIND002 - Source and use information on the hospitality industry	\$499	\$599
SITHIND003 - Use hospitality skills effectively	\$499	\$599
SITHKOP001 - Clean kitchen premises and equipment	\$499	\$599
SITXCCS003 - Interact with customers	\$499	\$599
SITXCOM002 - Show social and cultural sensitivity	\$499	\$599
SITXFIN001 - Process financial transactions	\$499	\$599
SITXFSA001 - Use hygienic practices for food safety	\$499	\$599
SITXINV002 - Maintain the quality of perishable items	\$499	\$599
SITXWHS001 - Participate in safe work practices	\$499	\$599
VU22411 - Research pathways and produce a learning plan and portfolio	\$499	\$599
VU22418 - Create a range of complex texts for personal purposes	\$499	\$599

Unit Code	Unit Name	Print Based Cost	E-Learning Cost
AHCBAC201	Assist agricultural crop establishment	\$499	\$599
AHCBAC202	Assist agricultural crop maintenance	\$499	\$599
AHCBAC203	Assist agricultural crop harvesting	\$499	\$599
ACHBIO201	Inspect and clean machinery for plant, animal and soil material	\$499	\$599
AHCCHM101	Follow basic chemical safety rules	\$499	\$599
AHCCHM201	Apply chemicals under supervision	\$499	\$599
AHCECR101	Support ecological restoration	\$499	\$599
AHCECR102	Support native seed collection	\$499	\$599
AHCFAU202	Recognise Fauna	\$499	\$599
AHCINF201	Carry out basic electrical fencing operations	\$499	\$599
AHCINF202	Install, maintain and repair farm fencing	\$499	\$599
AHCINF203	Maintain properties and structures	\$499	\$599
AHCLSK205	Handle livestock using basic techniques	\$499	\$599
AHCLSK206	Identify and mark livestock	\$499	\$599
AHCLSK210	Muster and move livestock	\$499	\$599
AHCLSK211	Provide feed for livestock	\$499	\$599
AHCMOM101	Assist with routine maintenance of machinery and equipment	\$499	\$599

Unit Code	Unit Name	Print Based Cost	E-Learning Cost
AHCNSY102	Support nursery work	\$499	\$599
AHCNSY201	Pot up plants	\$499	\$599
AHCNSY206	Care for nursery plants	\$499	\$599
AHCNSY207	Undertake propagation activities	\$499	\$599
AHCPCM204	Recognise plants	\$499	\$599
AHCPGD101	Support gardening work	\$499	\$599
AHCPGD201	Plant trees and shrubs	\$499	\$599
AHCPGD201	Plant trees and shrubs	\$499	\$599
AHCPGD203	Prune shrubs and small trees	\$499	\$599
AHCPHT201	Plant horticultural crops	\$499	\$599
AHCPMG201	Treat weeds	\$499	\$599
AHCPMG202	Treat plant pests, diseases and disorders	\$499	\$599
AHCSOL203	Assist with soil or growing media sampling and testing	\$499	\$599
AHCTRF102	Support turf work	\$499	\$599
AHCTRF203	Renovate grassed areas	\$499	\$599
AHCWHS101	Work safely	\$499	\$599
AHCWHS201	Participate in work health and safety processes	\$499	\$599
AHCWRK101	Maintain the workplace	\$499	\$599
AHCWRK201	Observe and report on weather	\$499	\$599
AHCWRK204	Work effectively in the industry	\$499	\$599
AHCWRK205	Participate in workplace communications	\$499	\$599
AHCWRK202	Observe Environmental work Practices	\$499	\$599
AHCWRK207	Collect and record production data	\$499	\$599
AHCWRK209	Participate in environmentally sustainable work practices	\$499	\$599
MEM18001	Use hand tools	\$499	\$599
MEM18002	Use power tools/handheld operations	\$499	\$599

Unit Code	Unit Name	Print Based Cost	E-Learning Cost
BSBWHS303	Participate in WHS hazard identification, risk assessment and risk control	\$499	\$599
BSBWOR202	Organise and complete daily work activities	\$499	\$599
BSBWOR301	Organise personal work priorities and development	\$499	\$599
HLTWHS001	Participate in workplace health and safety	\$499	\$599
ICTWEB201	Use social media tools for collaboration and engagement	\$499	\$599
SIRXWHS001	Work safely	\$499	\$599
SISOABS001	Abseil single pitches using fundamental skills	\$499	\$599
SISOBWG001	Bushwalk in tracked environments	\$499	\$599
SISOCLM001	Top rope climb single pitches, artificial surfaces	\$499	\$599
SISOCNE201A	Demonstrate simple canoeing skills	\$499	\$599
SISOCNE202A	Perform deep water rescues	\$499	\$599
SISOCYT001	Set up, maintain and repair bicycles	\$499	\$599
SISOCYT002	Ride bicycles on roads and pathways, easy conditions	\$499	\$599
SISOFLD001	Assist in conducting recreation sessions	\$499	\$599
SISOFLD002	Minimise environmental impact	\$499	\$599
SISOFLD006	Navigate in tracked environments	\$499	\$599
SISOFSH001	Locate, attract and catch fish	\$499	\$599
SISOFSH002	Select and catch bait	\$499	\$599
SISOKYS001	Paddle a sea kayak in enclosed waters	\$499	\$599
SISOOPS202A	Use and maintain a temporary or overnight site	\$499	\$599
SISOSNK001	Snorkel	\$499	\$599
SISSSCO001	Conduct sport coaching sessions with foundation level participants	\$499	\$599
SISSSCO002	Work in a community coaching role	\$499	\$599
SISXCAI001	Provide equipment for activities	\$499	\$599
SISXCAI002	Assist with activity sessions	\$499	\$599
SISXCAI003	Conduct non-instructional sport, fitness or recreation sessions	\$499	\$599

Unit Code	Unit Name	Print Based Cost	E-Learning Cost
SISXCAI003	Conduct non-instructional sport, fitness or recreation sessions	\$499	\$599
SISXCAI004	Plan and conduct programs	\$499	\$599
SISXCAI006	Facilitate groups	\$499	\$599
SISXCCS001	Provide quality service	\$499	\$599
SISXDIS002	Plan and conduct disability programs	\$499	\$599
SISXEMR001	Respond to emergency situations	\$499	\$599
SISXFAC001	Maintain equipment for activities	\$499	\$599
SISXIND001	Work effectively in sport, fitness and recreation environments	\$499	\$599
SISXIND002	Maintain sport, fitness and recreation industry knowledge	\$499	\$599
SISXIND006	Conduct sport, fitness or recreation events	\$499	\$599

